# HIGHWAY DEPARTMENT BID LETTING INSTRUCTIONS

#### **REQUIREMENTS**

- ALL BIDDERS MUST FILL OUT THE AUTHORIZATION FORM TO BE AUTHORIZED TO BID
- The AUTHORIZATION FORM must be emailed to ebarrett@piattcounty.org
- A current copy of your IDOT CERTIFICATE OF ELIGIBILITY is also required unless you are a material supplier

Failure to submit the completed Authorization to Bid Form prior to **3:00 PM FRIDAY MARCH 28, 2025** will result in the bid not being accepted.

Contractors and Material Suppliers may verify we have received their AUTHORIZATION FORM by checking the Plan Holders List

If an email address is provided, a Notice of Addenda will be sent when updates become available.



Company Name:

Address:

## Authorization to Bid Form

#### **Piatt County Highway Department**

1115 N State Street, Suite 150, Monticello, Illinois, 61856
Phone: (217) 762-9481
Department Hours 7:00AM-12:00PM & 1:00PM-3:00PM
Monday thru Friday (Excluding Holidays)

Addenda will be published to our Bid Letting page in the same manner as the plans and specifications. It is the sole responsibility of the plan holder to periodically check the website for plan addenda.

Authorization to Bid Form

#### ANYONE PLANNING TO PLACE A BID MUST FILL OUT THIS FORM TO BE AUTHROIZED TO BID.

- This form must be completed and either faxed to (217) 762-2470 or emailed to ebarrett@piattcounty.org.
- Failure to submit this completed form will result in the bid not being accepted.
- Suppliers may verify we have received their Authorization to Bid from by checking the Plan Holder List.
- If an email address is provided a Notice of Addenda will be sent when updates are available.
- The Plan Holder List will be updated on Fridays prior to the letting.

City:	
State:	
Zip Code:	
Phone:	
Fax:	
Email:	
Bid Letting Date:	
Projects Intending to Bid:	
Section Number:	Description:
C 1 ( 11	
Completed by:	
Date:	



## Local Public Agency Material Proposal or Deliver & Install Proposal

Proposal Submitted By:				
Contractor's Name				
Contractor's Address	City			State Zip Code
STATE OF ILLINOIS				
Local Public Agency		County		Section Number
Piatt County Townships		Piatt		25-XX000-00-GM
Street Name/Road Name			Type of Fu	ınds
Various Township Roads			Motor Fu	ıel Tax
Material proposal Deliver and Install Proposal Plans				
For a County and Road District Project		For	a Municipal P	roject
Submitted/Approved		Subm	itted/Approved	/Passed
Highway Commissioner Signature & Date	Signat	ure & Date		
	Officia	l Title		
Submitted/Approved				
County Engineer/Superintendent of Highways Signature & Date				
Digitally signed by Eric Seibring  Date: 2025 04 08 11:35:20		D	· · · · · · · · · · · · · · · · · · ·	4 . 45
Eric Seibring Date: 2025.01.08 11:35:20		Depar	tment of Trans	sportation
		Released for	or bid based or	n limited review
	Region	nal Engineer Sig	gnature & Date	
	Bria	n Trygg on	behalf Digi	tally signed by Brian Trygg on
		ensil Garne		alf of Kensil Garnett e: 2025.01.15 09:35:59 -06'00'
	L			

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency		County	Section N	lumber
Piatt County Townships		Piatt	25-XX0	00-00-GM
	NOTICE TO BIDDERS			
Sealed proposals for the project described below wi			Engineer	
			Name of Office	02/24/25
1115 North State Street Suite 150, Montice  Address	EIIO IL 0 1000	until	1:00 AM on	03/31/25 Date
Plans and proposal forms will be available in the	office of			
the Piatt County Engineer and at https://hi		idmain		
2. Prequalification				
If checked, the 2 low bidders must file within 24 all uncompleted contracts awarded to them and One original shall be filed with the Awarding Au	d all low bids pending award fo	or Federal, State, Co	ounty, Municipal an	
<ol><li>The Awarding Authority reserves the right to wa Provision for Bidding Requirements and Condit</li></ol>			s as provided in BL	RS Special
<ol> <li>A proposal guaranty in the proper amount, as s Material/Deliver and Install Proposals, will be re guaranty for this proposal packet.</li> </ol>				
<ol><li>The successful bidder at the time of execution of provided for in the special provisions. Failure of work specified herein will be considered just ca</li></ol>	n the part of the contractor to	deliver the material	within the time spe	cified or to do the
6. Proposals shall be submitted on forms furnished	d by the Awarding Authority a	nd shall be enclosed	d in an envelope en	dorsed "Material
Proposal, Section 25-XX000-00-GM ".				
By Order of		Engineer/Superinte	endent of Highways,	1
Awarding Authority		pal Clerk		Date
Piatt County Board	Eric S	Seibring		10/23/24
Materia	al Proposal or Deliver & Inst	tall Proposal		
То				
Awarding Authority				
Piatt County Board				
Awarding Authority Address	City		State	Zip Code
1115 N State Street Suite 150	Monticelle	0	IL	61856
If this bid is accepted within 45 days from the date omaterials, at the quoted unit prices, subject to the fo		grees to furnish or to	o deliver & install ar	y or all of the
1. It is understood and agreed that the "Standard	Specifications for Road and B	ridge Construction",	, adopted <u>01/01/2</u>	2 and
the "Supplemental Specifications and Recurring Transportation, shall govern insofar as they ma supplemental specifications attached hereto.	g Special Provisions", adopted y be applied and insofar as th	d 01/01/25 ley do not conflict w		the Department of sion and
<ol> <li>It is understood that quantities listed are approx complete the improvement within its present lim basis of total price bid for each group</li> </ol>				

Printed 01/15/25 Page 2 of 3 BLR 12240 (Rev. 01/19/23)

The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway

3. Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or

paces on the road designed by the awarding authority or its authorized representative.

Standards.

Loc	cal Public Agency	County	Section Number		
Pia	att County Townships	Piatt	25-XX000-00-GM		
5.	Each pay item should have a unit price and a total price. If no tota the unit price multiplied by the quantity, the unit price shall govern quantity in order to establish a unit price. A bid will be declared un	. If a unit price is omitted, the	total price will be divided by the		
6.	A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.				
	If a bid bond is allowed or required, Department form BLR 12230 made payable to:		. , ,		
	The amount of the check is				
	Attach Cashier's Check of In the event that one proposal guaranty check is intended to cove sum of the proposal guaranties which would be required for each in another bid proposal, state below where it may be found.  The proposal guaranty check will be found in the bid proposal for	er two or more bid proposals, individual bid proposal. If the	proposal guaranty check is place		
	Discounts will be allowed for payment as follows:		calendar days		
	Discounts will not be considered in determining the low bidder  Bidder				
	Ву	Title			
	Address	City	State Zip Code		

Printed 01/15/25 Page 3 of 3 BLR 12240 (Rev. 01/19/23)



## Apprenticeship and Training Program Certification

Local Public Agency	County	Street Name/Road Name	Section Number
Blue Ridge Township	Piatt	Various	25-02000-00-GM
All contractors are required to complete the fo	•	install proposal.	
igwedge For the following deliver and install bidding gro	oups in this material pro	pposal.	
Blue Ridge 25-02000-00-GM Group 5			
Illinois Department of Transportation policy, adopt to be awarded to the lowest responsive and responsion all other responsibility factors, this contract or diparticipation in apprenticeship or training program Bureau of Apprenticeship and Training, and (2) agains required to complete the following certification	onsible bidder. The awa eliver and install propos s that are (1) approved oplicable to the work of	ard decision is subject to approval by sal requires all bidders and all bidder by and registered with the United Sta	the Department. In addition 's subcontractors to disclose ates Department of Labor's
<ol> <li>Except as provided in paragraph 4 below, the u group program, in an approved apprenticeship or ts own employees.</li> </ol>			
<ol> <li>The undersigned bidder further certifies, for wo time of such bid, participating in an approved, app performance of work pursuant to this contract, est work of the subcontract.</li> </ol>	olicable apprenticeship	or training program; or (B) will, prior t	o commencement of
3. The undersigned bidder, by inclusion in the list Certificate of Registration for all of the types of wo employees. Types of work or craft that will be sub any type of work or craft job category for which the	ork or crafts in which the contracted shall be incl	bidder is a participant and that will buded and listed as subcontract work.	be performed with the bidder's The list shall also indicate
<ol> <li>Except for any work identified above, if any bidd nstall proposal solely by individual owners, partne would be required, check the following box, and ic</li> </ol>	ers or members and not	by employees to whom the paymen	t of pre <u>va</u> iling rates of wages
The requirements of this certification and disclosure provision to be included in all approved subcontral each type of work or craft job category that will be afterward may require the production of a copy of Labor evidencing such participation by the contract shall not be necessary that any applicable programmemployment during the performance of the work of	cts. The bidder is respondential to the project in each applicable Certificator and any or all of its means or be currently	consible for making a complete report is accounted for and listed. The Dep- cate of Registration issued by the Un- subcontractors. In order to fulfill the taking or that it will take applications	and shall make certain that artment at any time before or ited States Department of participation requirement, it
Bidder		Signature & Date	
Title			
A			01.1 7: 0 :
Address	Cit	У	State Zip Code



## Apprenticeship and Training Program Certification

Local Public Agency	County	Street Name/Road Na	me Section Number
Sangamon Township	Piatt	Various	25-06000-00-GM
All contractors are required to comple	_		
$oxed{igwedge}$ For the following deliver and install b		• •	
Sangamon 25-06000-00-GM Gro	oup 5		
to be awarded to the lowest responsive a	and responsible bidder. The atract or deliver and install a programs that are (1) app and (2) applicable to the w	ne award decision is subject to proposal requires all bidders a proved by and registered with t	nd all bidder's subcontractors to disclose ne United States Department of Labor's
<ol> <li>Except as provided in paragraph 4 beingroup program, in an approved apprention its own employees.</li> </ol>			t, either as an individual or as part of a c or craft that the bidder will perform with
<ol><li>The undersigned bidder further certifitime of such bid, participating in an approperformance of work pursuant to this corwork of the subcontract.</li></ol>	oved, applicable apprentic	eship or training program; or (E	B) will, prior to commencement of
3. The undersigned bidder, by inclusion Certificate of Registration for all of the ty employees. Types of work or craft that wany type of work or craft job category for	pes of work or crafts in wh rill be subcontracted shall b	ich the bidder is a participant a be included and listed as subc	nd that will be performed with the bidder's ontract work. The list shall also indicate
4. Except for any work identified above,	if any bidder or subcontrac	tor shall perform all or part of	he work of the contract or deliver and
	rs, partners or members a	nd not by employees to whom	the payment of prevailing rates of wages
afterward may require the production of Labor evidencing such participation by the	subcontracts. The bidder in the mat will be utilized on the para a copy of each applicable on the contractor and any or all the program sponsor be cur	s responsible for making a cor roject is accounted for and liste Certificate of Registration issue I of its subcontractors. In orde rently taking or that it will take	nplete report and shall make certain that d. The Department at any time before or
Bidder		Signature & Date	
 Title			
1110			
Address		City	State Zip Code



#### **Affidavit of Illinois Business Office**

Local Public Agency	County	Street Name/Road Name	Section Number
Blue Ridge Township	Piatt	Various	25-02000-00-GM
	of		
Name of Affiant	OI	City of Affiant	State of Affiant
being first duly sworn upon oath, state as follo	ows:	City of Affiant	State of Affiant
1. That I am the	of		
Officer or Positio	n	Bidder	
2. That I have personal knowledge of the facts	s herein stated.		
3. That, if selected under the proposal describ	ed above.		, will maintain a business office in the
		Bidder	,
State of Illinois, which will be located in		County, Illinois.	
	County	-	
4. That this business office will serve as the p	rimary place of emplo	oyment for any persons employed i	n the construction contemplated by
this proposal.			
F. That this Affidavit is siven as a requirement			is Dussium was at Cards
5. That this Affidavit is given as a requirement	oi state law as provi	ided in Section 30-22(8) of the filling	is Procurement Code.
		Signature & Date	
		D: 111 5.055	
		Print Name of Affiant	
Notary Public			
State of IL			
County			
Signed (or subscribed or attested) before me	on	by	
orgined (or subscribed or diffested) before the	(date)		
	,		outhorized agent(a) of
	name/s of person/s)		, authorized agent(s) of
`	,		
Bidder			
Biddel			
		Notary Public S	ignature & Date
(SEAL)		My commission	expires



#### **Affidavit of Illinois Business Office**

Local Public Agency	County	Street Nar	me/Road Name	Section Number
Sangamon Township	Piatt	Various		25-06000-00-GM
Name of Affiant	of	City of Affi	, , ,	State of Affiant
being first duly sworn upon oath, state as follows	:	City of Affi	ant	State of Affiant
1. That I am the	of			
Officer or Position		В	idder	
2. That I have personal knowledge of the facts he	erein stated.			
2. That if calcated under the manner of decaribed	ah awa			maintain a huainana affica in tha
3. That, if selected under the proposal described	above,	Bidder	, WIII	maintain a business office in the
State of Illinois, which will be located in		County, Illinois.		
	County			
4. That this business office will serve as the prima	ary place of emplo	yment for any pers	sons employed in the	construction contemplated by
this proposal.				
5. That this Affidavit is given as a requirement of	state law as provid	ded in Section 30-2	22(8) of the Illinois Pr	ocurement Code.
		Signatur	e & Date	
		Drint No.		
		Print Nar	me of Affiant	
Notary Public				
•				
State of IL				
County				
Signed (or subscribed or attested) before me on		by		
	(date)			
				, authorized agent(s) of
(nan	ne/s of person/s)			_
Bidder				
			Notary Public Signat	ture & Date
			, : e.igitat	
(SEAL)			My commission expir	res



#### **Special Provisions**



Local Public Agency	County	Section Number		
Piatt County Townships	Piatt	25-XX000-00-GM		
The following Special Provision supplement the "Standard Specifications for Road and Bridge Construction", adopted				
anuary 1, 2022 , the latest edition of the "Manual on Uniform Traffic Control Devices for				
Streets and Highways", and the "Manual of Test Procedures of Materials" in effect on the date of invitation of bids, and the Supplemental Specification and Recurring Special Provisions indicated on the Check Sheet included here in which apply to and govern the construction of the above named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.				

EQUIPMENT: Contractors who are bidding on Blue Ridge Group 5 and Sangamon Group 5 must use a distributor with a minimum capacity of 2,800 gallons and be able to apply the material to a width of 24 feet in a single pass.

PREQUALIFICATION OF BIDDERS: No proposal will be accepted from any Contractor wishing to bid on Blue Ridge Group 5 and Sangamon Group 5 contained herein, unless they have been certified as an approved bidder as required by the Illinois Department of Transportation. They must furnish the Piatt County Highway Department a "Certificate of Eligibility" issued by the Illinois Department of Transportation.

Revise the following sections of Checksheet LRS 9 to read:

METHOD OF MEASUREMENT: Measurement of the volume of asphalt binders, emulsified asphalts, rapid curing liquid asphalt, medium curing liquid asphalts, slow curing liquid asphalts, asphalt fillers, and road oils will be based on the volume of the material at 60 °F (15.6 °C). Volumes measured at higher or lower temperatures will be corrected to the volume at 60 °F (15.6 °C) using the Standard ASTM-IP Petroleum Measurement Tables, ASTM D 1250.

Payment will not be made for bituminous materials in excess of 105 percent of the amount specified by the Engineer.

When bituminous materials are delivered by tank truck from a refinery or from a storage tank, a weight ticket for each truck load shall be furnished to the inspector. The ticket shall show the weight of the empty truck (the truck being weighed each time before it is loaded), the weight of the loaded truck, and the net weight of the bituminous material. If the material is being measured for payment by the gallon (liter), the specific gravity at 60 °F/60 °F (15.6 °C/15.6 °C) of the bituminous material in the tank truck and the number of gallons (liters) at 60 °F (15.6 °C) shall be shown on the weight ticket.

Cover Coat Aggregate and Seal Coat Aggregate will be measured in tons according to the requirements of Article 311.08(b), except that measurement for payment will not be made for aggregate in excess of 110 percent of the amount specified by the Engineer.

BASIS OF PAYMENT: This work will be paid for at the contract unit price per gallon for BITUMINOUS MATERIALS (PRIME COAT), BITUMINOUS MATERIALS (COVER AND SEAL COATS), and POLYMERIZED BITUMINOUS MATERIALS (COVER AND SEAL COATS); and per ton for COVER COAT AGGREGATE and SEAL COAT AGGREGATE.

Local Public Agency	County	Section Number
Piatt County Townships	Piatt	25-XX000-00-GM

PREVAILING WAGE RATES: This contract calls for the delivery and installation of a public work, with the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor (IDOL) website at: https://www2.illinois.gov/idol/Pages/default.aspx. The Illinois Department of Labor revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates.

Printed 12/30/24 Page 2 of 2 BLR 11310 (Rev. 10/04/17)



#### **Check Sheet for Recurring Special Provisions**

Local Public Ag	ency		County	Section Number
Piatt County	Road I	Districts	Piatt	25-XX000-00-GM
Check this	box for	lettings prior to 01/01/2025		
The Following R	Recurring	Special Provisions Indicated By An "X" Are Applicable To	This Contract And Are	e Included By Reference:
		Recurring Special Provision	<u>.s</u>	
Check	Sheet #			<u>Page No.</u>
1		Additional State Requirements for Federal-Aid Construction	on Contracts	79
2		Subletting of Contracts (Federal-Aid Contracts)		82
3		EEO		83
4		Specific EEO Responsibilities Non Federal-Aid Contracts		93
5		Required Provisions - State Contracts		98
6		Asbestos Bearing Pad Removal		104
7		Asbestos Waterproofing Membrane and Asbestos HMA S	Surface Removal	105
8		Temporary Stream Crossings and In-Stream Work Pads		106
9		Construction Layout Stakes		107
10		Use of Geotextile Fabric for Railroad Crossing		110
11		Subsealing of Concrete Pavements		112
12		Hot-Mix Asphalt Surface Correction		116
13		Pavement and Shoulder Resurfacing		118
14		Patching with Hot-Mix Asphalt Overlay Removal		119
15		Polymer Concrete		121
16		Reserved		123
17		Bicycle Racks		124
18		Temporary Portable Bridge Traffic Signals		126
19		Nighttime Inspection of Roadway Lighting		128
20		English Substitution of Metric Bolts		129
21		Calcium Chloride Accelerator for Portland Cement Concre	ete	130

Quality Control of Concrete Mixtures at the Plant

**Temporary Raised Pavement Markers** 

Longitudinal Joint and Crack Patching

Portland Cement Concrete Inlay or Overlay

Concrete Mix Design - Department Provided

Station Numbers in Pavements or Overlays

Reserved

Reserved

Quality Control/Quality Assurance of Concrete Mixtures

Restoring Bridge Approach Pavements Using High-Density Foam

Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching

Printed 01/08/25 Page 1 of 2 BLR 11300 (Rev. 11/19/24)

 Local Public Agency
 County
 Section Number

 Piatt County Road Districts
 Piatt
 25-XX000-00-GM

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

#### Local Roads And Streets Recurring Special Provisions

Chec	k Sheet #	<u>ŧ</u>	<u>Page No.</u>
LRS 1		Reserved	173
LRS 2		Furnished Excavation	174
LRS 3		Work Zone Traffic Control Surveillance	175
LRS 4		Flaggers in Work Zones	176
LRS 5	$\boxtimes$	Contract Claims	177
LRS 6		Bidding Requirements and Conditions for Contract Proposals	178
LRS 7	$\boxtimes$	Bidding Requirements and Conditions for Material Proposals	184
LRS 8		Reserved	190
LRS 9	$\boxtimes$	Bituminous Surface Treatments	191
LRS 10		Reserved	195
LRS 11	$\boxtimes$	Employment Practices	196
LRS 12		Wages of Employees on Public Works	198
LRS 13	$\boxtimes$	Selection of Labor	200
LRS 14		Paving Brick and Concrete Paver Pavements and Sidewalks	201
LRS 15	$\boxtimes$	Partial Payments	204
LRS 16	$\boxtimes$	Protests on Local Lettings	205
LRS 17	$\boxtimes$	Substance Abuse Prevention Program	206
LRS 18		Multigrade Cold Mix Asphalt	207
LRS 19		Reflective Crack Control Treatment	208



#### **Material Proposal Schedule of Prices**

Local Public Agency	County	Section Number
Piatt County Townships	Piatt	25-XX000-00-GM

#### **Material Proposal Schedule of Prices**

Material Proposal Schedule of Prices								
Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total		
1	PG 46-28	Furnish to	Gallon	155,000				
		Job Site						
	Bement Road District							
	25-01000-00-GM							
	36,000 Gallon							
	Cerro Gordo Road District							
	25-03000-00-GM							
	53,000 Gallon							
	Unity							
	25-07000-00-GM							
	66,000 Gallon							
2	HFE 150	Furnish to	Gallon	109,000				
		Job Site						
	Goose Creek Road District							
	25-04000-00-GM							
	54,000 Gallon							
	Willow Branch Road District							
	25-08000-00-GM							
	55,000 Gallon							
3	MC 30	Furnish to	Gallon	6,900				
		Job Site		,				
	Willow Branch Road District							
	25-08000-00-GM							
	6,900 Gallon							
		1	I	1				

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.



#### **Material Proposal Schedule of Prices**

Local Public Agency				County		Section I	Number	
Piatt County Townships				Piatt		24-XX(	000-00-GM	
Material Proposal Schedule of Prices								
Group No.	Item(s)	Delivery	Unit	Quantity	Unit P	rice	Total	
4	CM 150	Furnish to	Gallon	6,000				
		Job Site						
	Goose Creek Road District							
	25-04000-00-GM							
	6,000 Gallon							
5	PG 46-28 Furnish & Apply	Furnish and	Gallon	88,000				
	Blue Ridge Road District	Apply						
	25-02000-00-GM							
	56,000 Gallon							
	Sangamon Road District							
	25-06000-00-GM							
	32,000 Gallon							
6	HFE 90	Furnish to	Gallon	50,000				
	Monticello Road District	Job Site						
	25-05000-00-GM							
	50,000 Gallon							
Illinois, no of the firm official of	rsigned firm certifies that it has not be or has the firm made an admission of a committed bribery or attempted brib the firm. The undersigned firm furthe t of a violation of State laws prohibitin ture & Date	guilt of such conduct ery on behalf of the fi certifies that it is not	which is a mate irm and pursua t barred from co	tter of record, nor int to the direction	has an off or authori	icial, age zation o	ent, or employee f a responsible	
Address			City		;	State	Zip Code	