

# HIGHWAY DEPARTMENT BID LETTING INSTRUCTIONS

## REQUIREMENTS

- ALL BIDDERS MUST FILL OUT THE AUTHORIZATION FORM TO BE AUTHORIZED TO BID
- The AUTHORIZATION FORM must be emailed to [ebarrett@piattcounty.org](mailto:ebarrett@piattcounty.org)
- A current copy of your IDOT CERTIFICATE OF ELIGIBILITY is also required unless you are a material supplier

Failure to submit the completed Authorization to Bid Form prior to **3:00 PM FRIDAY MARCH 28, 2025** will result in the bid not being accepted.

Contractors and Material Suppliers may verify we have received their AUTHORIZATION FORM by checking the Plan Holders List

If an email address is provided, a Notice of Addenda will be sent when updates become available.